

**HOPEWELL TOWNSHIP COMMITTEE**  
**MINUTES OF THE REGULAR MONTHLY MEETING**  
July 22, 2009

Flag Salute

Sunshine Statement:

In compliance with the 'Open Public Meetings Law' the Regular Meeting was duly advertised by an annual notice sent to the News of Cumberland County, the Press, and WSNJ on January 14, 2009. Notices were placed on the Municipal Office bulletin board on the same date.

Officials Present: Hankins, Cruzan, Facemyer, Ritter, Shoemaker. Others: Sol. T. Henry Ritter, Assistant Sol. Matthew Ritter, A. Clerk E. Daddario, D. Clerk T. Ritter, Treasurer Lois Buttner. Others Present: Zarko Rajacich, Tom Tedesco, Planning Board Member Alfred Caggiano, Jr.

Ritter, seconded by Shoemaker, moved for **Approval of Minutes** of 7/08/09 Regular Meeting. (Including Resolutions Passed). Approved (5-0)

Treasurer Buttner distributed a package of reports. Ritter, seconded by Facemyer, moved to approve the **Treasurers Report of Account Balances** 7/08/09 as submitted. Approved (5-0).

**DEPARTMENT & COMMITTEE REPORTS:**

**Administrator** distributed a schedule for the July 29 Western/Southern Cumberland Region Strategic Plan Workshop. Hankins, Shoemaker and T. Ritter agreed to attend. Results from a June 24<sup>th</sup> Public Employees' and Occupational Safety & Health (PEOSH) inspection of township properties revealed three minor violations, all of which were corrected during the inspection. **Clerk** reported on the NJ Department of Community Affairs Statement of State Aid (\$385,578.00 due to township). Facemyer reported on June 25<sup>th</sup> meeting with Barry Taylor (Comcast Cable Communications). A second meeting will be scheduled after Mr. Taylor revisits the possibility of further expansion of service to Hopewell residents. **Convenience Center:** 1100 Permits issued as of 7/22/09. **Insurance** cards and booklets were distributed to employees covered by the Township Employee Health Benefits Policy. **Planning and Zoning Boards:** Minutes of the June 17<sup>th</sup> Planning Board Meeting, June 2009 Construction Department Permit Report(\$2,423 in fees) and June Zoning Permit Summary (\$60.00 to Treasurer) were included in the meeting packet. **Tax & Sewer Collector** June Cash Book Report included \$116,191.93 incl. interest and \$15,620.64 sewer. **Senior Center** panic button upgrade to existing alarm system was installed June 26.

A bill list dated 7/22/09 prepared by Treasurer Buttner was provided. Ritter, seconded by Facemyer, motion for **Approval of bills** totaling **\$479,041.02** on this prepared list was approved (5-0).

Ritter, seconded by Facemyer, motion for **Approval of CASA Payroll Expense total** issued for 7/22/09 **\$17,536.00** was approved by all present.

The Mayor asked if there were any questions or comments and opened the meeting to **PUBLIC COMMENTS**. Zarko Rajacich asked about the status of the deposit of \$24,000.00, from South Jersey Indoor Sports Park, LLC, which was due to the township on or before June 16. He was informed that the deposit has not been received and that an extension has been granted making September 22, 2009 the revised deadline for submission of deposit funds. Mr. Rajacich also thanked Committeeman Facemyer for his efforts in trying to secure expanded coverage in the Comcast Cable contract negotiations. Al Caggiano, Jr., on behalf of the Cumberland County Agricultural Development Board, thanked the Township Committee for being represented at their July 21<sup>st</sup> meeting, which included a presentation on Acquiring Easements with Installment Purchase Agreements.

There being no further public comment, at 7:54pm, Cruzan, seconded by Facemyer, moved the meeting to **OLD BUSINESS**.

**OLD BUSINESS:**

Shoemaker, after conversation with Phil Caton, reported that the turnover in personnel in the Office of Smart Growth has slowed progress regarding clarification in COAH/TDR issues, however, the feeling is that TDR communities will get special consideration with respect to density requirements. Little progress is expected until this fall.

Mr. Caton has also submitted preliminary application for “Greenhouse Gas Reduction Grant” funds which can be used to complete the TDR program plan.

**NEW BUSINESS:**

D. Clerk, T. Ritter, distributed detailed existing floor plans of the **Municipal Office Plan Building** and requested opinions and suggestions for proposed renovations.

The following resolutions were passed:

**RESOLUTION 09-41**  
**Township Committee**  
**Township of Hopewell**  
**Cumberland County, New Jersey**

**WHEREAS**, Kennard C. “Kenny” Hildreth, Jr. was suddenly and tragically taken from this life on July 8, 2009, while performing his duties as the Director of Public Works, for the Township of Hopewell,; and

**WHEREAS**, the said Kenny Hildreth was employed by the Township of Hopewell since November 27, 2000; and

**WHEREAS**, the said Kenny Hildreth was an outstanding employee, and an asset to the Township, who will be sorely missed; and

**WHEREAS**, the Township Committee wishes to make note of, and express its gratitude for the years of faithful service which Kenny rendered to the Township and its Citizens.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hopewell, that the Committee and the entire Municipal staff hereby expresses their deepest sympathy to the family of Kennard C. “Kenny” Hildreth, Jr. at this sad time; and

**BE IT FURTHER RESOLVED** that the Citizens of Hopewell Township hereby proclaim their sincere appreciation for Kenny’s countless contributions to the betterment of this Community; and

**IT IS FURTHER RESOLVED THAT** a copy of this Resolution be forwarded to Kennard C. Hildreth, Jr.’s family, care of his wife, Brenda.

**THIS RESOLUTION IS HEREBY ADOPTED** by the Township Committee of the Township of Hopewell at its regular meeting held on July 22, 2009, at 590 Shiloh Pike, Bridgeton, New Jersey.

Motion By: Cruzan

Aye: Hankins, Ritter, Shoemaker, Cruzan, Facemyer

Absent: None

Second by: Shoemaker

Nay: None

Abstain: None

**RESOLUTION NO. 09-42**

**A Resolution Deleting Fixed Asset from Asset Ledger of Hopewell Township**

**WHEREAS**, the Hopewell Township Committee, County of Cumberland and State of New Jersey maintains a Fixed Asset Ledger as required by the State of New Jersey; and

**WHEREAS**, Hopewell Township’s Fixed Asset #034 , Hardi Weed Sprayer ES30, purchased for the Public Works Department for \$700.00 has been damaged beyond repair ; and

**NOW THEREFORE BE IT RESOLVED**, by the Hopewell Township Committee, that the before mentioned Fixed Asset #034 be amended on the Hopewell Township Fixed Asset Ledger.

Motion By: Shoemaker

Aye: Hankins, Ritter, Shoemaker, Cruzan, Facemyer

Absent: None

Second by: Cruzan

Nay: None

Abstain: None

**Resolution No.09-43**  
**To Permit the Temporary Placement of a Mobile Home**

**WHEREAS**, the Township Committee of the Township of Hopewell does allow the temporary placement of a Mobile Home in the event of an emergency need, and

**WHEREAS**, the Burrows Family, Hopewell Township residents at 268 Sheppard's Mill Road has experienced a house fire that renders their premises un-inhabitable, have requested the permits to place a temporary mobile home on the property while repairs are being made and has been appraised of the necessary requirements, including permits, fees, and all approvals, and

**WHEREAS**, the placement of the mobile trailer is to be approved by the Construction Official of the Township.

**THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Hopewell, County of Cumberland, does hereby approve a 180 day permit to have a mobile home temporarily installed on the property, Block 87/ Lot 17 while repairs are proceeding on the damaged house; and that this permit may be extended for one consecutive renewal of 30 days upon the written request of the homeowner and approval being granted by the Township Administrator.

Motion By: Ritter

Aye: Hankins, Ritter, Shoemaker, Cruzan, Facemyer

Absent: None

Second by: Shoemaker

Nay: None

Abstain: None

**CORRESPONDENCE & NOTES & FILINGS** include: **Cumberland County Utilities Authority** minutes of the May 2009 meeting, June 2009 User Charge Flow and Loading Report (\$1,486.21 Projected Amount Due), **Fralinger Engineering** letter confirming NJ Transportation Trust Fund Grant Application, **Cross County Connection** letter of appreciation for displaying brochures and newsletters, **Cumberland County Purchasing Office** Cooperative Pricing Contract for Collision Repair and Vehicle Painting, **NJDCA** Notice of changes to Residential Site Improvement Standards, **Cozen O'Connor** Notice of filing (South Jersey Gas Company Rate Change), **Cumberland County Administrator's Office** Appointment to "Complete Count Committee", **NJLM** Age Restricted Conversions Signed, Web site update, Economic condition/Outlook Seminar (Oct. 2, 2009), COAH Regional Briefing Programs, Terrorism Awareness and Prevention CD, Quarterly Report of Activities.

**Solicitor's Report:** T. Henry Ritter recommended either rescinding or modifying the 2008 Hopewell Township Development Ordinance, Section VII, requiring developers to dedicate open space or pay a fee per lot to the township. This is in light of the Supreme Court decision in *New Jersey Shore Builder's Association vs. Township of Jackson* case. Recommendation and possible action will follow.

At 8:48pm Shoemaker, seconded by Cruzan, moved the meeting into **EXECUTIVE SESSION** for the purpose of discussing real estate negotiations and personnel.

At 9:14pm the meeting was returned to **Open Session**.

There being no further business, Facemyer, seconded by Ritter, motion to **ADJOURN** was approved by all. The Mayor adjourned the meeting at 9:15pm.

**Eugene Daddario, A. Clerk**  
**Theodore T. Ritter, D. Clerk**

**cc:**  
**Committee,**  
**Township Bulletin Bd.,**  
**Sol. T. H. Ritter**

**AGENDA**  
**HOPEWELL TOWNSHIP COMMITTEE**  
**REGULAR MONTHLY MEETING**  
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Sunshine Statement:

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Roll Call: Township Committee: Hankins, Cruzan, Facemyer, Ritter, Shoemaker; Others:

**\*Approval of Minutes** of 7/08/09 Regular Meeting (Including Resolutions Passed)

**Treasurers Report:**

**DEPARTMENT & COMMITTEE REPORTS:**

**Administrator:** \* Western/Southern Cumberland Region Strategic Plan Workshop Schedule, Public Employees' and Occupational Safety & Health (PEOSH) inspection of township properties

Assessor:

**Clerk:** \*NJ Department of Community Affairs Statement of State Aid, Report on Comcast meeting with Barry Taylor Thursday, June 25

Construction Dept:

Dog Registrar:

**Convenience Center:** 1100 Permits issued as of 7/22/09

Economic Development:

Engineer

Environmental Commission:

Fire Dept. (Cruzan)

**Insurance: (Shoemaker)** Employee Health Benefits Policy (New insurance cards and booklets distributed)

Public Works/Road:

**Planning and Zoning Boards:** \*Minutes of the June 17<sup>th</sup> Planning Board Meeting, \*June 2009 Construction Department Permit Report, \*June Zoning Permit Summary (\$60.00 to Treasurer)

**Tax & Sewer Collector:** \*June Cash Book Report \$116,191.93 incl. interest and \$15,620.64 sewer

**Senior Center:** Panic Button upgrade to existing alarm system installed June 26

**\*Approval of bills:** Total Bills **\$479,041.59** on Treasurers 7/22/09 prepared list.

**Approval of CASA Payroll Expense total** issued for 7/22/09 **\$17,536.64**

## **PUBLIC COMMENTS AND QUESTIONS**

### **OLD BUSINESS:**

**COAH:** (Shoemaker)

**TDR Project:** (Shoemaker)

**DCA Housing Grant:**

### **NEW BUSINESS:**

**\*Municipal Office Plan Discussion**

**\*Resolution No. 09-41:** Kennard C. “Kenny” Hildreth Resolution of Sincere Appreciation

**\*Resolution No. 09-42:** Resolution for Deletion of Fixed Asset

**\*Resolution No. 09-43:** Temporary Placement of a Mobile Home

**CDC:** (Mayor)

**CORRESPONDENCE & NOTES & FILINGS** include: **Cumberland County Utilities Authority** minutes of the May 2009 meeting, June 2009 User Charge Flow and Loading Report (\$1,486.21 Projected Amount Due), **Fralinger Engineering** letter confirming NJ Transportation Trust Fund Grant Application, **Cross County Connection** letter of appreciation for displaying brochures and newsletters, **Cumberland County Purchasing Office** Cooperative Pricing Contract for Collision Repair and Vehicle Painting, **NJDCA** Notice of changes to Residential Site Improvement Standards, **Cozen O’Connor** Notice of filing (South Jersey Gas Company Rate Change), **Cumberland County Administrator’s Office** Appointment to “Complete Count Committee”, **NJLM** Age Restricted Conversions Signed, Web site update, Economic condition/Outlook Seminar (Oct. 2, 2009), COAH Regional Briefing Programs, Terrorism Awareness and Prevention CD, Quarterly Report of Activities.

**Solicitor’s Report:** Development Ordinance (Open Space Dedication), Lovell Suit

**EXECUTIVE SESSION:** (If Needed)

**ADJOURN**

**Eugene Daddario, A. Clerk**  
**Theodore T. Ritter, D. Clerk**

**cc:**  
**Committee,**  
**Township Bulletin Bd.,**  
**Sol. T. H. Ritter**